

the
country park inn

banqueting
•
conferences
•
corporate events
•
weddings

2010

conference facilities
yourdayyourway

2010

strikingly elegant red and cream decor, spacious dimensions and air conditioning make the shoreline suite an ideal choice for conference, training, banqueting or promotional events.

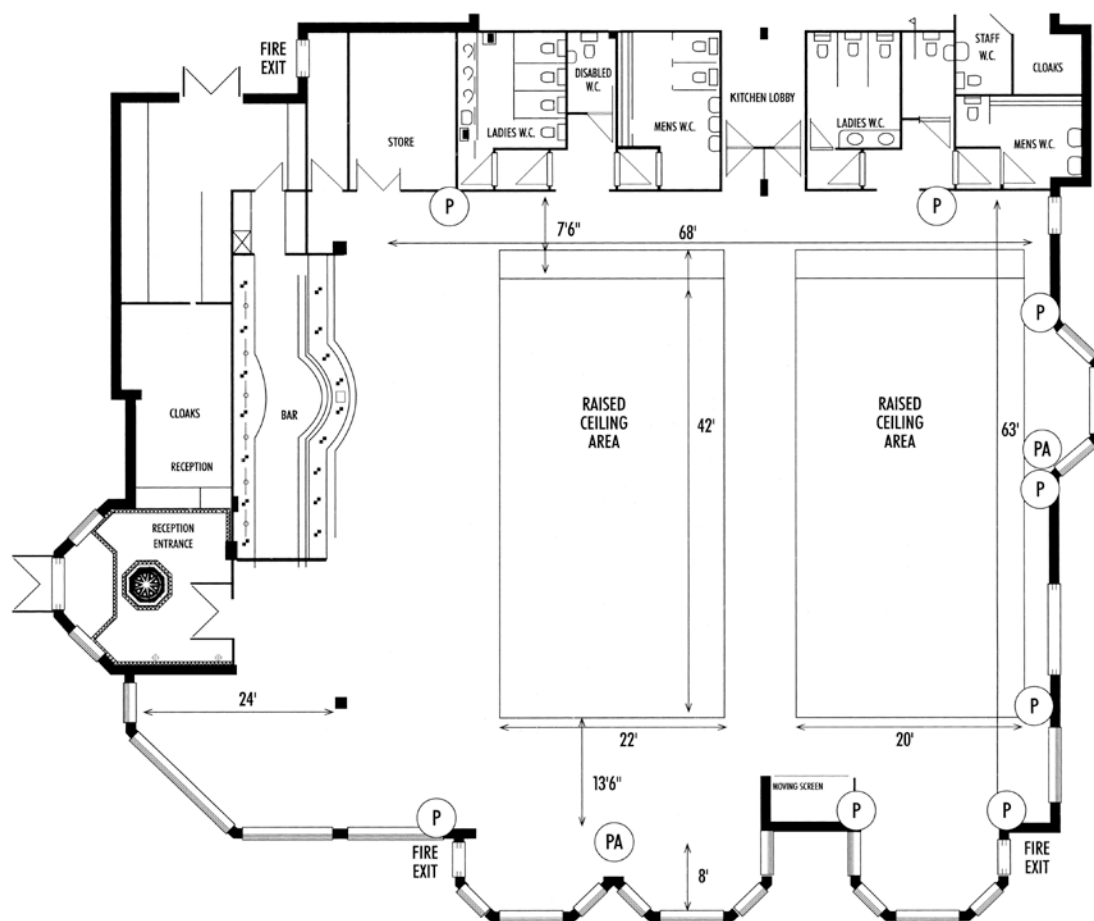
a full range of audio equipment is available upon request.

the shoreline suite incorporates the mariners suite and the estuary suite both with natural daylight and air conditioning. coupled with a portable stage, dance floor and pa system it proves the ideal location for any occasion.

delegate sizes:

	estuary	marines	shoreline
theatre style	90	200	400
theatre style (Rear projection)	80	200	320
boardroom	28	52	N/A
open board room	20	38	N/A
classroom (at tables)	12	18	44
dinner dance (with dance floor and stage)	80	150	350
cabaret style	60	90	300

dimensions:



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the country park inn conference facilities

the event managers here at the country park inn understand just how stressful organising a conference can be and that's why we combine our experience with your requirements to help your day achieve everything you want it to. in addition to the usual requirements our

friendly advice and tips all come as standard with no extra charge to yourself

the following services are also offered as standard...

24 hour response to all enquiries by one of the events team

personal attention from one of our event managers in the planning of your event

where possible, an event manager available throughout your event

responsive and attentive service at all times

menus and packages to suit your requirements

adjustable lighting, air conditioning and a continual high standard

a range of receptionist services – small charge may apply

message delivery system within ten minutes of us receiving

p.a system

flexible floor plans designed around your needs

overnight rates in our bedrooms for organisers and delegates

clearly reflected invoicing with vat already included. the price shown is the price you pay unless otherwise indicated

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the rooms

the shoreline suite can be divided into two smaller suites, both with their own toilets and delegate access. these are the estuary suite and the mariners suite and dimensions and delegate sizes are shown on the inside front cover of this package

both suites offer air conditioning and natural daylight

our promise to you

your room will be arranged as we discuss with you prior to your event.

your refreshment breaks will be delivered when you have requested, unless of course a change in plan or a “spill over” means these need to change. in these circumstances we will be happy to rearrange with yourself or your nominated contact for the event

we will follow your event up with a customer satisfaction questionnaire which we hope you will spare a few moments to fill out for us. we hope that if you do find any problems, no matter how trivial that you will let us know to allow us to continual improve our service to you the customer

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full daily delegate rate – 25.00 per person

this package has been designed to incorporate everything that we think makes the day easier for you...

this includes

- your room hire
- tea, coffee and biscuits – on arrival
 - mid morning
 - with lunch
 - mid afternoon
- conference buffet 2 with a dessert
- powerpoint projector and screen
- flipchart with pads and pens
- mints on the tables
- jugs of water and cordials
- paper and pens for your delegates

room hire charges

when hiring the room without the full daily delegate option the following charges will apply...

	full day	half day
shoreline suite	500.00	300.00
mariners suite	350.00	200.00
estuary suite	150.00	100.00

accommodation

29.00 per room per night. sorry there is no breakfast available!!!

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refreshments

tea or coffee	1.15 per person per serving
tea or coffee with biscuits	1.60 per person per serving
fresh orange juice	4.00 per litre jug
jugs of cordial	2.95 per litre jug

tea or coffee with danish 2.50 per person per serving
bottle mineral water 3.50 per litre bottle

see cake selection below

breakfast options

to help your delegates start the day on those early morning events we offer the following suggestions...

continental breakfast

chilled fruit juices
selection of yoghurts
selection of fruit
selection of cereals
croissants
pastries
toast and preserves
continental meats and cheeses
tea and coffee

9.50 per person

full english breakfast

grilled bacon
pork sausage
tomato
scrambled eggs
mushrooms
hash browns
black pudding

served with cereals, toast, fruit juice and tea or coffee

12.50 per person

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bacon or sausage roll

grilled bacon or sausage served in a floured bap with tomato or brown sauce and tea or coffee

4.50 per person

selection of cakes with tea and coffee

selection of cakes including chocolate brownies, cream slices, chocolate éclairs, muffins, scones, carrot cakes, vanilla slices and doughnuts with a cup of tea or coffee

2.50 per person

equipment

although we do not charge for the use of our equipment we do however make additional charges for the following as this needs to be hired in for your use

data projector
10' screen
roving/lapel microphones
mixing desk – required for microphones
tv and video

further prices can be obtained on request or please feel free to bring your own along if this is easier for you

reception services

the following services have been introduced to assist you in all eventualities

photocopying	10p per a4 black and white sheet	
printing	25p per a4 sheet	
incoming fax	foc	
outgoing fax	local	20p
	national	50p
	international/mobile	1.00 per a4 sheet
incoming call	foc	
outgoing call	local	20p
	national	50p
	international/mobile	2.00
incoming email	foc	
outgoing email	1.00 includes typing	
typing	10.00 per a4 sheet	

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conference buffet menus

conference buffet cb1

a selection of open and closed sandwiches to include

sugar baked ham
roast beef
red cheese
tuna mayonnaise
turkey
bite sized savoury sausage rolls
selection of mixed salads
pork pie and quiche
homemade coleslaw
vegetable spring rolls
chicken goujons
nuts, crisps and savouries

6.95 per person

conference buffet cb2

selection of open and closed sandwiches to include
sugar baked ham
roast beef
red cheese
tuna mayonnaise
turkey
pizza squares
bite sized sausage rolls
chicken goujons
vol au vents
onion bhajis
vegetable spring rolls
tortilla chips
selection of mixed salads
homemade coleslaw
nuts, crisps and savouries

8.95 per person

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conference buffet cb3

assorted open sandwiches on brown wholemeal bread to include
cottage cheese and strawberry
roast beef
smoked salmon
dainty closed sandwiches in brown and white bread to include
coronation chicken
cheese and tomato
tuna and cucumber

chicken goujons
chef's selection of mixed salads
nuts and tortilla chips
vegetable spring rolls
onion bhajis
garlic bread slices
crudities with a selection of dips
cocktail bouchees of seafood and chicken and mushroom

hot selection including
dainty sausage rolls
goujons of plaice with a tartare sauce dip
breaded mushrooms
breaded brie wedges with cranberry sauce
warm broccoli and almond quiche
jacket potatoes

11.50 per person

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conference buffet cb4

selection of open and closed sandwiches

mini savoury eggs
melton mowbray pork pie
petite croquignoles
savoury choux pastry rolls with salmon, cheese and chives and
creamy stilton
chef's selection of cocktail quiche
skewered chicken satay
italian bruschetta
tempura battered prawns
sweet chilli chicken mini kebabs
chef's selection of salads
homemade coleslaw

10.50 per person

conference buffet fork buffet

minimum of 40 people

choose two main items from the following selection

turkey a la king
chilli con carne
chicken tikka
vegetable tikka
beef in ale casserole
sweet and sour pork
vegetable sweet and sour

all of the above dishes served with rustic rolls and butter, jacket or
new potatoes, rice and a selection of salads

11.75 per person

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carved buffet – 3 course option

fan of seasonal melon decorated with a fruit coulis and seasonal berries

a cold selection of carved meats served to your table to include
sugar baked ham with a pineapple garnish
traditional roast beef with horseradish sauce
roast norfolk turkey with a cranberry accompaniment

mixed green leaf and tomato salad
pasta salad
homemade coleslaw

a selection of dressings and sauces

hot new potatoes silver served at your table

brown and white rolls with butter

profiteroles served on a bed of chocolate sauce and dusted with icing sugar

fresh coffee or tea with mints

18.70 per person

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the ideal location for any occasion

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